

STMAA BOARD MEETING OCTOBER 5, 2008

The meeting was called to order at 7pm at STHS library. In attendance were Steve Bischoff, Coleen Bolton, Michelle Pettit, Mike Murphy, Kerry Johnson, Keith Swenson, Doug Irving, Cindy Drury, Lorraine Vaneaton Chang, Julie Martinez, Dawn Bozarth, Annette Jackson, Julie Bounds, and Deb Luhrman.

Minutes:

The minutes from the September meeting were approved on-line.

Band Director's report:

There are several upcoming events. Jazz Band II auditions on 10/17, the Gilroy show on 10/18, the Jazz II Rhythm section auditions on 10/24, Marching band rehearsal on 10/25 (no football game), and the Independence show on 11/1.

She has increased the usage of school loop this year. The concerts have been confirmed and are on the calendar. The theater remodel is on track. The heating and cooling is being installed now. We are scheduled to occupy the theater next fall. The theater donation plaque is being worked on by her and Julie Martinez. There are size considerations to think about, and she will get back to us later about this.

The We Care Coffee fundraiser is wrapping up, with orders due tomorrow. Coupon book sales start mid-October. This will benefit the general fund and student's account. The department received a block grant of \$16,000 in funds to be used towards new instruments and supplies.

She thanked everyone for Saturday, as everything went smoothly.

In regards to t-shirts, she is getting the proof tonight, and working with Doug and Annette on the order and design. She also needs someone to design a logo for Band, maybe it could be a project for someone.

President's report:

Binders – Doug is starting a binder for Pit crew.

Mine meld – Keith met with Jon and will work on revising the web site.

Carnival – Mike said he will contact Jon regarding this. He needs someone to help with security. He wants to nail down participation of grad nite fundraiser of having a community festival (like last time), maybe move musical performance to center of carnival. He may ask Forrest Williams about getting a free stage. The theater construction crew is not going to have their equipment in the parking lot, like we thought, so we should have full access of the lot. He took pictures inside the theater.

T-Shirts – Steve wants to send an e-mail about ordering shirts (only 2-3 day turn-around after ordering). There was a discussion about a possible sweatshirt with show logo. One option is Café press, but they are more expensive, or we could add our logo to anything (thru West Coast designs). Dawn will call them about pit crew shirts, and Doug will send out an e-mail to anyone who wants a pit crew shirt and contact him for sizes.

Gilroy show – Kerry said they will always eat at 4:30. Julie Martinez needs to load 5 cabinets...hopes she will be ok for space. Doug and Steve will coordinate loading trucks, there are 2 rented trucks and are loaded a specific way.

Vice President's report:

Keith is looking at the web pages, and wants all pages up to date and accurate. Wants to remove 90% of pages. Wants to leverage the wiki page, for editing pages so everyone can manage their own page. There will be a link at the top for the wiki page. Dawn requested the thank you page stay the same. He is encouraging all board members to sign up for the wiki. He wants to make the agenda public. Kerry wants the 'wait list' removed from volunteer hub.

Treasurer's report:

We received nearly \$11k in band fees and sponsorships, and wrote checks for \$12,173. There is currently \$5k in the BofA account. There are a few more checks to write and everything will be current, with the exception of the old bus bill. With the coffee fundraising coming up, we should be in good shape. He will know more once the results are in for fundraising and hears back from parents about band fees. He has deducted \$4k from band accounts for fees. Of the remaining balance, an additional \$500 could be deducted once the last payment for Marching Band is due.

Band fee review – Band fees were set when we had a slightly larger marching band projected. The budget for marching band is \$77,300. Marching band fees, based on 99 students, if paid at 100% would generate \$74,250. We anticipate to end up around 85% payment rate of \$63,112. This is based on an increase in parents telling me they are having financial issues, and the fact that a small number of parents won't pay band fees regardless. He thinks bingo and other fundraising opportunities will help raise that, but it is too early to say. Any additional fundraising we can offer parents will be a help.

When looking at all of the other bands, the projected income at 100% would be \$91,250, plus about \$6,500 for Jazz II and Jazz III. The exact number will depend on the final enrollment in those two bands. The combined amount is \$97,750. The set budget for all bands is \$105,000.

At the moment, \$23,901 has been collected, with \$4,000 of that being a deduction from the band accounts. This is 44% of the band fees due, but is close to what it has been the last 2 years. October seems to be a big month for payments. He will be sending another round of letters out, and will provide an update to the board later in October.

Hospitality update:

Cindy has 22 scarfs cut, and one bolt left. She gave STMAA \$919 as profit from scarf sales to-date. She may also do colors for other schools. There was a discussion of a parent gathering prior to the competition, but Kerry said there is just not enough room at the food area. Kerry is making a flag to identify us, and someone is getting there early to rope off a section in the bleachers.

Fundraising:

Barnes and Noble – We are available to play Dec. 8-14th, just need to work out a date.

Bingo – Kerry mentioned that there have been a few issues with some parents who are not physically able to stand up for 4-5 hours, some parents do not like the atmosphere or the gambling environment. There is a managerial nightmare in scheduling, with last minute cancellations through Vanguard direct rather than through her. Band parent Jamie Barrow has volunteered to do Kerry's job and Kerry has worked on training her. Dawn mentioned we need to give parents a heads up on what goes on upfront. Especially the possibility of handling large sums of money. Kerry said the parents should sign a contract that states the penalties for a no-show. Steve read information posted on volunteer hub about job descriptions, however parents need to be forewarned what to expect. Currently the chargeback to parents is \$25, rather than \$65. We should receive a payment from them of \$900 for shifts worked, then end of October, there should be another check (this comes after every 15 shifts).

Dineouts – There are a couple of dine outs coming up, including McDonalds and Mountain Mike's.

Ink cartridges – Doug has received \$33 from cartridges sent in. He sent in 28 cartridges. Not all cartridges donated can be recycled for money. He has a master list, and rather than give everyone the list (which is about 30 pages long), he'd rather everyone donate what they have, and he'll figure it out.

The meeting was adjourned at 9:08pm.

Respectfully submitted,

Coleen Bolton, Secretary